

Holy Redeemer by the Sea Catholic Parish

Staffed by the Oblates of St. Francis de Sales

A Guide to Stewardship, Ministry And Parish Life



*Our Parish is a diverse Catholic Community
empowered by the teachings of Jesus Christ and
enriched by the spirituality of St. Francis de Sales.*

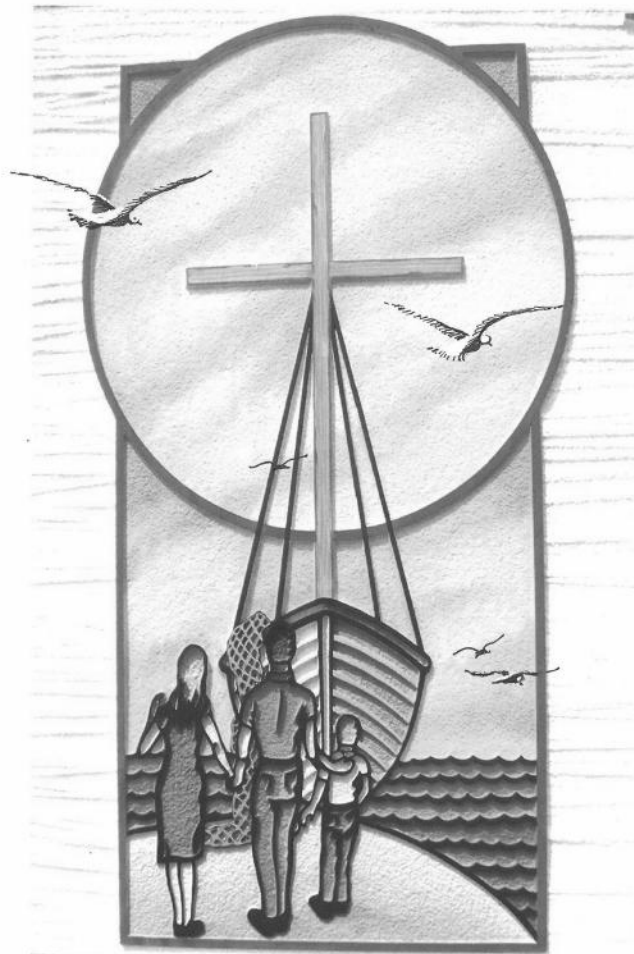
Parish Mission Statement

Holy Redeemer by the Sea Catholic Parish is a diverse Catholic Community that welcomes our visitors, serves all God's children, and gathers to worship with our Faith Community.

Empowered by the teachings of Jesus Christ and enriched by the spirituality of St. Francis de Sales, the Parish of Holy Redeemer by the Sea reaches out to many diverse groups within the greater community of the Outer Banks.

We are committed to serve, to the best of our abilities, the needs of all in our community, in particular: the needy, the aged, the infirmed, and the marginalized. We continue to develop and implement various programs to accomplish this vision.

Our Parish Community fosters a greater reverence for the Eucharist and other Sacraments, and provides a welcoming environment for all believers.



Letter from our Pastor

Dear Friends:

I am excited to offer you, the parishioners of Holy Redeemer by the Sea Catholic Parish, our guide to Stewardship, Ministry and Parish Life. We have been richly blessed with a vibrant faith community that realizes God is the source of all blessings. We are a people of all ages worshipping together, ministering together, serving God's people together and, especially, growing in faith together. Through our prayer, ministries and programs, we are making God's presence ever more real, not only for our parishioners, but throughout the Outer Banks community.

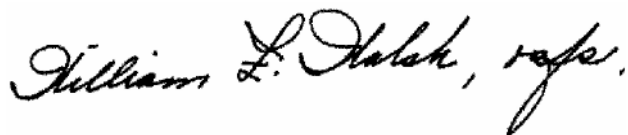
The Liturgy, as the center of our parish life, continues to nourish us in our faith, and challenges us to live it. Our Patron, Saint Francis de Sales, urges us to do ordinary things in extraordinary ways. As I reflect on our broad range of Liturgical experiences and Stewardship opportunities, I am excited to be reminded that we certainly are an extraordinary community. Let us all become enthusiastic in our awareness of the Holy Spirit alive and active in our midst.

From this deep well of faith and worship springs the commitment of our volunteers who share their time, talent and treasure so generously. In so doing, we honor and nurture the fruits of the Spirit within each person. Our stewardship is a sign of our true discipleship, and underscores the power of God in our lives as His grace impels and equips us to love and serve each other. Although our parishioners offer more than 40,000 volunteer hours annually, let us not stand on what we have already accomplished. Instead let's look to the road we are now traveling, for around every turn we will have the opportunity to be the hands and feet and heart of Christ for those in need. He relies on us to be stewards of His boundless and healing love for all creation.

I am indebted to the members of the Councils and Committees of our parish for leading us in these efforts and accomplishments. I am honored and humbled to join you as "good stewards of God's varied grace" (1 Peter 4:10), with which we have been so richly endowed.

May God continue to shower us with blessings!

In Christ,

A handwritten signature in black ink that reads "William F. Walsh, OSFs". The signature is written in a cursive, flowing style.

Revered Doctor William F. Walsh, OSFs
Pastor

General Parish Information

Holy Redeemer by the Sea Catholic Church

301 W. Kitty Hawk Road (P.O. Box 510)

Kitty Hawk, North Carolina 27949

(252) 261-4700 office ~ (252) 261-1405 fax

www.obxcatholicparish.org

Holy Trinity by the Sea Catholic Chapel

Milepost 16 at the Intersection of 12 & 158

Nags Head, NC 27959

(252) 261-4700 office ~ (252) 261-1405 fax

contact@obxcatholicparish.org

Parish Office Hours: Monday-Friday 9AM – 4PM; (Sept - Nov) Friday 9AM – Noon

PARISH ADMINISTRATION

Pastor
Associate Priest
Executive Assistant
Business Manager
Financial Assistant
Administrative Assistant
Music
Director of Religious Education

Rev. Dr. William F. Walsh, ofsf
Rev. Dr. Al Russell
Val Cummings
Tim Gregory
Jane Parker
Marian Sciacchitano & Patti Hess
John Buford & Kim Kalman
Grace Ghirardi

Masses

LABOR DAY - MEMORIAL DAY

Holy Redeemer by the Sea - Kitty Hawk

Saturday: 5:00 pm

Sunday: 9:00 am

Holy Trinity – Nags Head

Saturday: 7:30 pm (*Bilingual*)

Sunday: 11:00 am

MEMORIAL DAY - LABOR DAY

Holy Redeemer by the Sea - Kitty Hawk

Saturday: 5:00 pm

Sunday: 9:00 am, 11:30 am,

7:00 pm

Holy Trinity – Nags Head

Saturday: 5:30 pm

7:30 pm (*Bilingual*)

Sunday: 8:00 am, 11:00 am

YEAR ROUND

Holy Redeemer by the Sea – Kitty Hawk

Monday-Friday: Morning Prayer 8:45 am

Mass or Communion Service 9:00 am

Holy Day Vigil (**Holy Trinity**) 7:30 pm (*Bilingual*)

Holy Days (**Holy Redeemer**): 9:00 am & 6:00 pm

Healing Mass - 1st Wednesday: 9:00 am

Adoration - 1st Friday: 9:30 - 11:00 am

CALENDARIO ANUAL

Lunes - Viernes: 8:45 am Oración

de la Mañana;

Holy Redeemer by the Sea 9:00 am Misa/

Celebración

de la Palabra

Días Santos: 9:00 am y 6:00 pm

en Santísimo Redentor

Holy Day Vigil (**Holy Trinity**) 7:30 pm (*Bilingual*)

Primer viernes de mes: 9:30 am-11:00 am

Adoración del

Santisimo Sacramento

Sacraments / Sacramentos

Sacrament of Reconciliation/Sacramento de la Reconciliación:

Holy Redeemer - Saturday

4:00 to 4:30 pm and by appointment

4:00 pm- 4:30 pm los sábados en Santísima Redentor

Holy Trinity - Saturday

4:30 pm -5:00 pm (Memorial Day to Labor Day)

Sacrament of Baptism/Sacramento de Bautismo:

Parish registration is preferred and parental participation in Baptismal preparation program is necessary. Please call the parish office for information.

Los papás necesitan registrarse en la parroquia y participar en el programa de preparación para el Bautismo. Llame a lo oficina parroquial para mayor información.

Sacrament of Matrimony/Sacramento del Matrimonio:

Please contact the parish Wedding Coordinator at least one year in advance: Val Cummings @ 252-261-4700 or hlyrdmrwed@aol.com.

Por favor consulte con al Director de las Bodas,

Val Cummings 252-261-4700, hlyrdmrwed@aol.com por lo menos con un año de anticipación a la fecha de su boda.

Ministry to the Sick/Ministerio para los enfermos:

If there is a person you feel would benefit by a visit from a Eucharistic Minister or anointing by a Priest, please ask the individual to call our office at 252-261-4700 with that request, or, if they are unable to call, please ask the next of kin or an immediate family member to contact us. In emergencies, when our parish office is closed, please call via our emergency number, (252) 261-4700, x215.

Por favor llama a la oficina para notificar de la enfermedad u hospitalización de un miembro de su familia, amigo o conocido. En caso de que no pueda comunicarse a la oficina llame al localizador de emergencia, (252) 261-4700, x215.

Introduction to “Stewardship, Ministry and Parish Life” Guide

The information on the following pages is intended to provide parishioners, both current and new, with an overview of the Ministries, Liturgies and Parish Life at Holy Redeemer by the Sea. For each ministry there is a brief description. Any one of these ministry leaders would appreciate hearing from you. You may also contact Frank and Marian Sciacchitano, Co-Chairs, Stewardship Council, at fssbklyn@yahoo.com or (252) 261-6940. We encourage your involvement in the parish as we continue to grow in our Catholic faith.

Please note: The leadership of these ministries requires parish registration and approval by the Pastor.

Please take time to review this guide carefully. Then, after prayerful consideration, indicate from the Ministry Form which of the ministries interest you, and to which you can apply your time and talents. The completed form can be submitted in several ways:

- 1) drop off or mail to the Parish Office (page 4 of this Guide),
- 2) fax to the Parish Office (also on page 4), or
- 3) complete online form @ www.obxcatholicparish.org, “Stewardship” Tab.

"As each one has received a gift, use it to serve one another as good stewards of God's varied grace". (1 Pt 4:10).



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Appointed & Elected Parish Councils

Mission: *To provide counsel and guidance to the Pastor on the most critical issues of our Parish.*

Building Council

The Building Council is an advisory group to the pastor and is responsible for determining the needs of the buildings.

Member Attributes: *Members must have experience and/or a background in construction and have the ability to work with other council members. (Appointed Council)*

Finance Council

The Finance Council provides oversight of the parish finances and physical assets. The council members assist the pastor in the development and management of the parish's financial resources so that the parish can effectively pursue its basic mission of spreading Christ's Gospel of Love and Service.

Member Attributes: *A background and/or experience in finance, accounting or business, prudent judgment, good communication skills and ability to plan/execute projects. Appointment to the council is made by the pastor for a 2-3 year term; candidates must be a registered and practicing Catholic; confidentiality is required. (Appointed Council)*

Liturgical Council

The Liturgical Council assists the pastor with implementation of liturgical functions. The council coordinates various committees involved with liturgical and para-liturgical celebrations throughout the year.

Member Attributes: *Ability to work with the council members, demonstrate organizational skills, leadership qualities, and be a good communicator. A council member must be a registered and practicing Catholic. (Appointed Council)*

Pastoral Council

The Pastoral Council acts in an advisory role to the pastor. In conjunction with the pastor, the council assists in giving direction to the parish, setting goals and objectives.

Member Attributes: *Members are to be actively engaged in some parish ministry, demonstrate organizational skills, leadership qualities, be a good communicator, and have the ability to work collaboratively. A council member is elected or appointed for a 3-year term and must be a registered and actively participating parishioner. (Elected Council)*

Stewardship Council

The Stewardship Council is an advisory group to the pastor. The council is responsible for educating and promoting stewardship of time, talent and treasure to the parish. The council coordinates with other groups in the parish to insure that these resources are put to the best use.

Member Attributes: *Members should have experience in planning and executing work, good communication skills and ability to work collaboratively. A council member must be a registered and practicing Catholic. (Appointed Council)*

Administration

Mission: To oversee and insure the smooth running of the administrative aspects of the parish.

Collection Counters

Purpose: To count and record the collections on Sunday and Monday along with preparing the bank deposits.

Responsibilities: The counting ministers are responsible for counting and preparing for deposit, all the monies collected each weekend at Holy Redeemer and Holy Trinity. Counters must attend Safe Environment Training (SET) and complete a background check through the Diocese of Raleigh.

Member Attributes: Open to all parishioners with the aptitude for math and ability to work collaboratively.

Meeting & Time Commitment: Collection counting is done on Sunday mornings after the 9:00 am Mass and on Monday at 9:00 am. Counters are given a nine-week schedule and usually count two to three times depending on need. Additional counters are needed during the summer season. Collection counting can take 2 to 3 hours in the summer and less time in the winter.

Physical Plant/Grounds

Purpose: To oversee the maintenance and improvements of the physical plant and grounds.

Responsibility: When asked, will take on the responsibility of maintaining the church and its properties. Areas of help may be architectural, electrical, mechanical, plumbing, painting, lawn service and so forth.

Member Attributes: Open to anyone with expertise in the areas mentioned above.

Meeting & Time Commitment: Will vary depending on the assigned task.

Publicity*

Purpose: To assist in preparing written & scripted announcements to local media (radio, local paper & websites) for upcoming events and acknowledgements.

Responsibility: When asked, will take on the responsibility of writing required correspondence.

Member Attributes: Open to anyone with the expertise in the areas mentioned above.

Meeting & Time Commitment: Will vary depending on the assigned task.

**All publication requests must be reviewed and approved by the Parish Executive Assistant prior to release.*

Ecumenical Ministry

Mission: *Seeks to transform human hearts and structures by heightening awareness through prayer, education, and action, and by practicing social justice in accordance with the Gospel of Jesus Christ and Catholic social teaching.*

Beach Food Pantry

Purpose: To provide direct nutritional assistance to Dare County residents in a temporary crisis or emergency situation. The Pantry serves the needy in our community to help fight hunger. Holy Redeemer by the Sea Parish is a participant in this ecumenical endeavor of 14 religious organizations.
Responsibilities: To help provide food and household items to clients who come to the Food Pantry.
Member Attributes: Open to anyone who has a friendly, positive and caring attitude to those individuals who come to the Beach Food Pantry for assistance. A volunteer needs to be able to do light lifting.
Meeting & Time Commitment: Time is donated based on personal schedule.

Blood Drive

Purpose: To provide space, food/drink and volunteers for a Red Cross Blood drive several times per year.
Responsibilities: Advertise event, call previous donors to remind them of the event, obtain food and drink donations and volunteers to help out on the day of the Blood Drive.
Member Attributes: Open to anyone willing to make a commitment to volunteer duties that support those donating blood.
Meeting & Time Commitment: There are no scheduled meetings. Holy Redeemer hosts four blood drives a year.

Colony Ridge Nursing & Rehab Center

Purpose: To provide social opportunities for the residents. Activities include, but may not be limited to, Bingo (4 times a month), breakfast for supper (2 times a month).
Responsibilities: Gather and return residents to rooms after events. Assist in serving and/or cooking the supper. Assist at Bingo while interacting and helping residents as needed.
Member Attributes: Open to anyone with a caring and positive attitude. Ability to interact with physically challenged adults.
Meeting & Time Commitment: There are no scheduled meetings. Volunteers give whatever hours they can, based on the events for which they volunteer.

English as a Second Language (ESL)

Purpose: To provide the non-English speaking community a way to learn the English language in order to enable them to work, converse and study for the citizenship test if desired.
Responsibilities: Work with one or more students desiring to learn English on a weekly or regular basis using the books and materials provided. Help students fill out forms and study for tests.
Member Attributes: Open to anyone with a helpful and friendly attitude and committed to attending the ESL sessions. Not necessary to speak Spanish or any other foreign language.
Meeting & Time Commitment: Sessions are every Thursday evening at Holy Redeemer by the Sea Church, 7:00 pm – 9:00 pm.

Food for Thought

Purpose: To provide supplemental breakfast and lunch food to children at or below poverty level on the Outer Banks in order to enable them to receive nourishment on the weekend when the school lunch program is not available.

Responsibilities: Participate in bagging and delivering the food supplements to the schools to dispense to the children. Restock the shelves at the Food For Thought building warehouse.

Member Attributes: Open to anyone who has ability to travel to Manteo to do the packaging and is willing to make a commitment to volunteer hours.

Meeting & Time Commitment: Packing by Holy Redeemer volunteers is done every other week from 9:45 am to 11:00 am. Time donated is based on personal schedule.

HIV/AIDS Awareness

Purpose: To provide an HIV/AIDS Remembrance service usually in early December after morning Mass.

Responsibilities: Coordinate with the church office to schedule the service, provide handouts and ribbons to tie on the Peace Garden tree, provide notice for the bulletin.

Member Attributes: Open to anyone who has an understanding of and compassion for the victims of HIV/AIDS.

Meeting & Time Commitment: A one-day service for HIV/AIDS Remembrance is usually about 30 minutes.

Interfaith Community Outreach (ICO)

Purpose: This is an ecumenical program joined with other faith communities of the Outer Banks to help those in immediate need within our area. Assistance is provided for rent, fuel, utilities, clothing, furniture and food.

Responsibilities: To help provide confidential assistance to clients who come to the center.

Member Attributes: Open to anyone with a friendly, positive and caring attitude to all who come to the center for assistance. A volunteer needs to be able to do light lifting for donations received and/or distributed.

Meeting & Time Commitment: Time donated is based on personal schedule.

JustFaith

Purpose: To provide the opportunity of a facilitated course of study which integrates personal spirituality and social ministry in order to empower participants to develop a thirst for justice and participate in concrete acts of social ministry.

Responsibilities: Willingness to attend weekly sessions, regular readings, and participate in group discussions and activities.

Member Attributes: Open to anyone seeking the desire to study and understand the principles of Catholic social teaching as it relates to daily life and habits of living, and be able to provide openness to new ideas.

Meeting & Time Commitment: Weekly meetings of 2.5 hours for a period of 30 weeks with breaks for the holidays. There is a charge for materials.

Legislative Advocacy

Purpose: To inform and encourage parishioners to write to legislators to support or oppose the legislative issues of concern to the Church.

Responsibilities: To receive and disseminate information on legislative issues such as homelessness, health care, the elderly, hunger, children at risk, and the Gospel position regarding the common good of the people.

Member Attributes: Open to anyone who has the ability to use a computer and to make a continued commitment to keeping informed on issues before the legislature and notifying findings to parishioners to act upon them.

Meeting & Time Commitment: As set up by the ministry leader as needed to complete the tasks.

Peace & Justice Coalition

Purpose: Encourages collective efforts to further the common cause of social justice by working with the interfaith committee to sponsor activities that inform, educate and provide actions to consider in pursuit of current justice issues.

Responsibilities: Commitment to educating the community on issues of social justice. Participation in the meetings related to same and be able to provide publicity for events such as the Film and Discussion series. Interface with various groups and faith communities.

Member Attributes: Open to anyone who would enjoy interfacing with different faiths. Must possess a spirit of cooperation when planning events for the different topics and must have the ability to use a computer to e-mail event publicity.

Meeting & Time Commitment: Attendance at the monthly "Film & Discussion" events - approximately two hours. Meet with coordinating team three times a year.

Respect Life

Purpose: To educate, support and present the position of the Catholic Church on all aspects of the sanctity of life (abortion, war, capital punishment, and dignity of life concerning economic and cultural prejudices) to the parish.

Responsibilities: Provide comfort and care to parents as they make the decision for an unexpected pregnancy or to provide comfort and care for those who have experienced abortion.

Member Attributes: Open to anyone with a loving, caring and patient nature. Individuals must be strong enough to lead the family members' journey to recovery.

Meeting & Time Commitment: As needed.

Room In The Inn

Purpose: The intent of Room In The Inn is to provide hospitality, food, shelter and some support services to men and women without housing on the Outer Banks during the cold months.

Responsibilities: Help to provide meals and overnight support for guests where they are being housed. Participate in fund-raising activities and assist with collecting needed clothing and supplies.

Member Attributes: A non judgmental, accepting attitude toward the guests. Have a caring attitude for the homeless and to work toward alleviating homelessness.

Meeting & Time Commitment: Meeting times and volunteer hours to be determined.

Ruthie's Community Kitchen

Purpose: This is an interfaith initiative to provide free suppers, especially to those in need, on Tuesday nights at His Dream Center in Nags Head or other designated locations. Each Tuesday a different congregation or community organization feeds approximately 40-50 people.

Responsibilities: Volunteers will cook or prepare food or assist in the set-up and take-down of tables and chairs, tablecloths and place settings, serve and assist, greet and chat with guests, and thoroughly clean up after dinner.

Member Attributes: Open to anyone who is well organized, has the ability to interface with different faiths, and is loving and compassionate.

Meeting & Time Commitment: Attendance is based on a rotating schedule with other community groups; meetings may vary.

Faith Formation & Sacramental Preparation

Mission: To provide continuous faith development programs for all parish members, from early childhood through retirement years, under the guidance of the Holy Spirit and by the grace of God.

Baptism Parent Preparation

Purpose: To assist families and individuals by offering preparatory instructions for those presenting their children for the sacrament of Baptism.

Responsibilities: Provide instructions for receiving the sacrament of Baptism via video and teaching materials. Complete necessary paperwork for Parish records.

Member Attributes: Open to all registered and practicing Catholics in good standing who are familiar with Church practices as they relate to the sacrament of Baptism. Good communication and organization skills. Enthusiasm for welcoming newly baptized into the Church family.

Meeting & Time Commitment: Baptism class is held monthly. Preparation and class time is approximately two hours.

Children's Faith/Sacramental Formation

Purpose: To provide education of our faith to Parish children from 1st Grade through 10th Grade; including sacramental preparation. We pledge to serve all children within the Parish to bring Catholic awareness and understanding at their level.

Responsibilities: Provide an educational foundation to the Parish's children; must be a registered parishioner and in good standing. Volunteers must prepare weekly classroom material and projects related to the topic for the week using curriculum material approved by the Diocese of Raleigh. There are many ways to participate in this ministry – Teacher, Teacher's Aide or Substitute. All Volunteers must participate in a Safe Environment Training (SET) required by the Diocese of Raleigh every 5 years and complete a background check through the Diocese of Raleigh.

Member Attributes: Open to all parishioners with a friendly, loving, positive and compassionate attitude to all children. Must be able to communicate clearly to both the students and their families.

Meeting & Time Commitment: Volunteers must be able to make a weekly commitment and prepare for approximately 20 classes throughout the year. To accommodate both our teachers and students, our program follows the Dare County School Calendar – providing for days off on long weekends.

Children's Liturgy of the Word

Purpose: To conduct Children's Liturgy of the Word on Sundays from September to May during the 9:00 a.m. Mass at Holy Redeemer. Children's Liturgy Leaders guide the children from the main assembly to the parish classrooms where they lead a celebration of the Liturgy of the Word that uses the same readings as the main assembly but contains a homily that is more child-focused.

Responsibilities: Children's Liturgy leaders are given a booklet with the Sunday readings that contains everything needed to conduct a Liturgy of the Word, except the homily and petitions, which are designed individually. Suggestions are recommended from the booklet, websites, and our own good ideas to create the homily and petitions. Leaders and children return to the main assembly before the Liturgy of the Eucharist begins. All Volunteers must participate in a Safe Environment Training (SET) required by the Diocese of Raleigh every 5 years and complete a background check through the Diocese of Raleigh.

Member Attributes: Open to all parishioners who are practicing Catholics in good standing with the Church and who enjoy talking with and leading activities for children.

Meeting & Time Commitment: There are no meetings. Volunteers are assigned Sundays between Labor Day and Memorial Day. Current volunteers preside approximately once per month.

Little Rock Scripture Study

Purpose: To offer a selected course of scripture study to understand God's message for us and how we should apply His message in our daily lives. The program is ongoing, studying one or two books of the Bible each session.

Responsibilities: Provide instruction as outlined in the Study Program by reading and studying sacred scripture with a study workbook, a personal bible, a study guide, prayers, and finally, experiencing a video/audio lecture.

Member Attributes: Open to newcomers and experienced Bible students alike. Participants will become comfortable finding their way around the Bible, develop a better understanding of its writing styles, and gain clear insights about Catholic use and interpretation of the Bible. Leaders must be registered and practicing Catholics and in good standing with the Church. Scripture Leader(s) should possess a sound knowledge of the Bible, good communication skills in presenting lecture materials and facilitating discussions. Leader(s) should be enthusiastic to help others understand and appreciate the Word.

Meeting & Time Commitment: One and one-half hours each Wednesday morning for a 6-week, 8-week, or 10-week session. Preparation for classes will vary depending on the topic. There is a charge for materials.

Rite of Christian Initiation for Adults (RCIA)

Purpose: RCIA is the process for those who seek full membership in the Church. Primarily for the unbaptized, the rites involve a process of preparation and initiation into the Christian life through Baptism, Confirmation and the Eucharist. The RCIA program is also adapted for those baptized in another faith tradition, as well as adult Catholics who have never received the Sacrament of Confirmation.

Responsibilities: This team of adult Catholics, registered and in good standing with the Church, provides religious formation and support for those adults seeking entrance into the Catholic Church through the RCIA process. The team is made up of catechists, spiritual supporters, resource persons and those who provide hospitality.

Member Attributes: Open to anyone interested in becoming Catholic. Leaders must have a strong knowledge of Catholic theology.

Meeting & Time Commitment: Participants must attend weekly classes during a year-long process of prayer, study and discernment.

Small Group Faith Sharing

Purpose: In a small faith-sharing group, parishioners can share their faith with others and grow together in community.

Responsibilities: Using prayer, shared experiences, and explorations of faith, in an atmosphere of hospitality and trust, this faith-sharing group can create, in a smaller setting, a community that enhances the life of the entire Parish

Member Attributes: Parishioners who participate in faith-sharing are required to respect each person and his or her contribution. One shares on the level where he or she is most comfortable. Members are asked to speak with honesty and openness in order to enhance the community's growth. Confidentiality is essential; what is shared in the group remains within the group. Silence is also important to the process, one must allow for reflection and for time before speaking. There are no "right" or "wrong" answers; in fact, there are no answers; there is just a prayerful attention to the action of God in our midst.

Meeting & Time Commitment: The faith-sharing group sets its own time for meeting; a time that is convenient for all members. For example, a group with pre-school children may find morning best while lunch time is convenient for those who work close to the Church and evening meetings are common for those who work. The faith-sharing group meets at least once a month for 90 minutes followed by a social half-hour around coffee and light refreshments. This provides enough time for sharing but is not overly burdensome for those members with other responsibilities. Faith-sharing members are asked to commit to the group for a minimum of seven meetings.

Vacation Bible School

Purpose: Join a wonderful group of volunteers for a week in the summer as we have fun bringing the wonder of God into children's daily lives. Adult volunteers and junior volunteers (rising 6th grade students) serve as Bible story teachers, arts and crafts teachers, music team, snack crew and drama teams.

Responsibilities: To provide support in one of several break-out groups - Snacks, Games, Scripture Readings and Art Projects centered on the theme. Volunteers must be registered and practicing Catholics.

Member Attributes: Open to anyone who loves to be around children and makes it a fun and energetic fellowship experience.

Meeting & Time Commitment: There will be approximately 4-5 meetings prior to the event and participants should be able to complete the entire summer week of morning and/or evening events.



Hispanic Ministry

Mission: *To establish a fraternal connection between the Anglo and Hispanic communities; to discover and understand our cultural diversity and use that teaching to develop an acceptance and identity in the Church family.*

Latino Adult Faith Formation

Purpose: This ministry provides Sacramental Preparation for Hispanic adults for the Sacrament of Marriage, as well as parents requesting to have a child (up to age 7) baptized at Holy Redeemer by the Sea Parish.

Responsibilities: Using Diocesan approved material, present sessions on Sacramental Readiness, especially to engaged couples and new parents.

Member Attributes: Open to anyone who would like to assist and/or translate. Some facets of this ministry require training and certification at the Diocesan level.

Meeting & Time Commitment: As requested by the ministry leader and suitable for volunteer.

Latino Liaison

Purpose: This ministry seeks to aid our Hispanic members as they assimilate American culture, customs and language. Latino parishioners can contact this ministry if they have questions concerning Church or Sacramental policies.

Responsibilities: To provide support to the Hispanic community where needed.

Member Attributes: Open to anyone who has an interest in cross-cultural issues; the ability to translate is especially needed. The members need to be organized, energetic and continually keep open communications between the Hispanic and Anglo communities.

Meeting & Time Commitment: As requested by the ministry leader and suitable for the volunteer.

Liturgy / Para Liturgy

Mission: To provide parishioners with liturgical celebrations that will enhance their understanding and experience of God's presence.

Adult Choir/Cantor

Purpose: To facilitate the assembly's singing at Liturgies and to prepare and present choral works of various styles. This choir of mixed voices (SATB – soprano, alto, tenor, and bass) is a celebration through choral harmony. This is a wonderful opportunity for you to find your inner voice, sing in parts and expand your musical and liturgical knowledge and abilities.

Responsibilities: Commitment and dedication to rehearsals and performances are required. Attend weekly Sunday 9:00 a.m. Mass and scheduled practices.

Member Attributes: Open to all parishioners ages 13 and older who desire to participate in this ministry. The ability to read music is a plus, but it is not required.

Meeting & Time Commitment: Required to rehearse the Sunday music at choir practice on Thursdays at 6:30 p.m. Occasionally, there will be additional times where the choir will be needed other than weekly Mass and practice.

Altar Servers

Purpose: Altar Servers assist the priest at Mass, and other liturgical functions as needed.

Responsibilities: Attend initial Altar Server training, and scheduled refresher training. Arrive for their rotation 20 minutes before Mass to provide adequate time to dress in the appropriate robes located in the Sacristy. Perform duties during the Mass per their assigned position.

Member Attributes: Open to any Catholic parishioner, children and adults, who has received their First Communion.

Meeting & Time Commitment: Training annually; other occasional classes as needed.

Chaplet of the Divine Mercy

Purpose: A gathering of devotees who find praying as a community strengthens our prayer life and believe in the power of the Chaplet prayer. In Jesus' words "I pour out a whole ocean of graces upon those souls that approach the fount of my mercy." (Diary 699)

Responsibilities: Pray for parishioners and others in need of divine intervention.

Member Attributes: Open to all.

Meeting & Time Commitment: Offer weekly prayers every Sunday at 3:00 p.m. to express our love of Jesus and His Father.

Environment & Art

Purpose: Proper liturgical color and decoration add immensely to the festive celebration of the Eucharist. Assist in designing and creating the physical setting for the celebration of various liturgical experiences.

Responsibilities: This important group is responsible for the seasonal changes in the décor as well as maintaining the various plants and flowers inside the church. Many hands are necessary to make these changes which must sometimes be done in a short period of time in accordance with the Church calendar. All who have an artistic flair or just want to help are welcome.

Member Attributes: Open to anyone who would have the ability to help during weekday work hours and the ability to climb ladders, design artwork, etc.

Meeting & Time Commitment: Members must be available during the different liturgical seasons.

Extraordinary Ministers of Communion (EM)

Purpose: This special ministry is vital to the celebration of the Eucharist in our parish. EM's assist the priest in the distribution of Holy Communion under both species.

Responsibilities: Assist the priest in distributing the Precious Body and Blood of our Lord to the faithful, and in the reverent use and care of the Sacred Vessels.

Member Attributes: Candidates must be practicing Catholics in good standing, at least 18 years old and dependable. Candidates should have a deep understanding and respect for the sacrament of Holy Communion. Candidates are accepted and commissioned by the Bishop of Raleigh to minister at Parish Liturgies, and to the infirmed or elderly in private homes and health care facilities. New parishioners are required to provide a letter from their previous pastor.

Meeting & Time Commitment: Ministers can expect to serve twice monthly in the off-season and more often during the summer season. Annual training is mandatory and will be provided by our parish; there will be periodic training during the changing liturgical seasons.

Lay Presiders

Purpose: In the absence of a priest or deacon, laypersons, carefully selected and properly trained, may serve as presiders in the following situations: Liturgy of the Hours; Weekday Communion Services.

Responsibilities: It is the responsibility of the pastor, in consultation with parish leadership, to determine who has the charism of presiding. Those chosen for this ministry should be fully initiated, practicing Catholics and recognized leaders in the community.

Member Attributes: Open to all parishioners with a strong desire and ability to foster participation by lay people as members of the worshiping assembly and in other liturgical roles.

Meeting & Time Commitment: Periodic training during the changing liturgical seasons.

Lectors

Purpose: Lectors play an important role in the celebration of the Mass. The purpose of the Lector Ministry is to proclaim Sacred Scripture at all liturgical celebrations.

Responsibilities: A lector is to be available to be scheduled to proclaim Sacred Scripture at Parish Liturgies, and to fulfill that role when scheduled. The lector must be trained in the public speaking aspect of the ministry, and the procedures that follow at all Liturgies. Lectors must take time to pray, study, prepare and practice, so that their proclamation of the Word of God teaches and touches those who hear it.

Member Attributes: Open to all registered parishioners of Holy Redeemer by the Sea Parish. Individuals must possess a good speaking voice, be a good reader, and have the ability to speak in front of people.

Meeting & Time Commitment: The lector must be available for two or three Liturgies a month, but during the summer, the need might arise for more assignments. Also, once a year, a mandatory training session is held for all lectors. It is necessary to attend so that everyone is aware of any changes being implemented. All new lectors will be asked to audition with our pastor.

Living Nativity

Purpose: Parish community Advent celebration to foster greater awareness of the true meaning of the season in preparation for the birth of Jesus. The Living Nativity is an outdoor tableau reenacting the story of Christmas. Narration and the singing of traditional carols tell the story as the actors (ages 14–75) bring it to life.

Responsibilities: Volunteers are needed to serve as: Actors, Costume Assistants (pressing costumes and/or dressing actors for the dress rehearsal and performance night), Production Assistants (staging - from hay bales to the Star of Bethlehem, Lighting, Crowd Control, etc.), Refreshments Organizer (served in the parish hall immediately following the performance).

Member Attributes: Open to anyone who has the willingness to lend a hand wherever needed – from repairing angel wings to setting up chains for viewing areas.

Meeting & Time Commitment: Attendance at one rehearsal – one-hour duration and on performance night (third Sunday of Advent). Performance time is 6:00 p.m. Performance is approximately 20 minutes. Actors will need to be there one hour prior.

Ministers to the Sick

Purpose: This ministry centers on ensuring that every parishioner has access to Christ's presence in the Eucharist in our local Nursing Home [Colony Ridge], Assisted Living Facility [Spring Arbor], Hospital [Outer Banks] and those who are homebound.

Responsibilities: Visits are conducted on Sundays and Tuesdays. The visit normally begins with attendance at the 9:00 a.m. Mass, following which the minister receives and carries the Eucharist in a Pyx provided by the church. The Minister then visits the sick as assigned by a pre-posted schedule. Conduct during the visit ranges from a simple prayer to a reading of Communion Service prayers and the administering of the Holy Eucharist. Following each visit, the Minister records the visit in a file maintained for this purpose in the church sacristy.

Member Attributes: Open to all parishioners who meet the requirements of Ministers of Communion (pg. 17), pending training and appointment by the Bishop as Extraordinary Ministers of Communion. All volunteers are trained to be good listeners and to pray for God's healing power for those who are ill.

Meeting & Time Commitment: Communications between ministers are conducted primarily by e-mail and by phone. An assignment schedule is posted quarterly denoting days [Sunday and Tuesday] on which visits are to be conducted. Time required for these duties will involve a three to four hour day once each month.

Music Ministry

Purpose: To accompany the choir and assembly in song at Liturgies.

Responsibilities: Musicians of all ages are welcome to accompany our various choirs. Interview and simple auditions required.

Member Attributes: Open to anyone with knowledge of keyboard, percussion, strings, wind or brass instruments.

Meeting & Time Commitment: Practice times may vary based on the event.

Sacristan

Purpose: To maintain the Working Sacristy of Holy Redeemer by the Sea Church and Holy Trinity by the Sea Chapel.

Responsibilities: To care for the linens and other items used in worship. To maintain an inventory of candles, wine, and hosts. Maintain the supplies for Liturgy and be sure supplies are available. Keep the sacred vessels for Liturgy ready and available. Maintain the work Sacristy.

Member Attributes: Open to all parishioners who are practicing Catholics and have a good understanding of the Liturgy.

Meeting & Time Commitment: Up to four hours per week.

Ushers

Purpose: Ushers greet parishioners and visitors as they arrive at Saturday and Sunday Masses. The duties of ushers at liturgical celebrations include helping with seating, taking up the collections, distributing bulletins and maintaining a smooth traffic flow at the Liturgy.

Responsibilities: Ushers should be capable of handling the unexpected from time to time, including medical emergencies.

Member Attributes: Open to anyone who is cheerful, welcoming, honest and dependable.

Meeting & Time Commitment: There are no scheduled meetings.

Wedding Liturgy Preparation

Purpose: These volunteers, working with the Wedding Presider (Priest or Deacon), assist engaged couples in preparing their wedding ceremony.

Responsibilities: Work with the engaged couple to finalize the details of the wedding and to be present during the rehearsal and ceremony for guidance.

Member Attributes: Open to anyone who is understanding, patient, and has a willingness to become familiar with the church's marriage rites.

Meeting & Time Commitment: Initial training will be required. Assignment of weddings as needed.



Parish Life

Mission: To develop a cohesive parish community where all feel a sense of family and true belonging.

Crafty Ladies

Purpose: To gather the women of the parish in a two-fold mission: Social & Service. A craft committee within the Ladies by the Sea group meets weekly to share and develop new ideas and talents while working on a variety of projects for bazaars or other occasions. One such project is the Prayer Shawl Ministry: handmade prayer shawls are given to individuals in need of feeling God's arms wrapped around them. They are made with deep prayer, love and concern.

Responsibilities: Take part in parish activities and community outreach programs.

Member Attributes: Open to all women of the parish. A willingness to enjoy yourself and the company of others while learning from them and serving your parish community.

Meeting & Time Commitment: The craft group meets weekly on Tuesday at 10:00 a.m.

Hospitality

Purpose: To provide set-up, refreshments and environment for parish functions such as Adult Faith and Mission events.

Responsibilities: Cooking/baking, kitchen set-up, serving and clean-up will be required.

Member Attributes: Open to anyone who has a desire to bake, cook and provide a welcoming environment.

Meeting & Time Commitment: No meetings are required and time will be based on events that are planned throughout the year.

Knights of Columbus

Purpose: The Knights of Columbus, founded in 1882, are the world's largest Catholic fraternal organization. The Knights are dedicated to the principles of charity, unity, fraternity, and patriotism. Your local Annunciata Council #8759 is recognized for our support of Holy Redeemer by the Sea parish and the Outer Banks community. Our members are active in all the parish ministries. Brothers volunteer only the time they can afford.

Responsibilities: To support the parish community and be willing to participate in various service events and activities. Council programs include support of Special Olympics and exceptional children's teachers through the L.A.M.B. program, youth activities, Christmas and Valentine's Day socials, scholarships and support of Creative Choices Pregnancy Resource Center.

Member Attributes: Open to all Catholic men age 18 and above.

Meeting & Time Commitment: The Council meets the 2nd and 4th Monday of the month at 7:30 p.m. (dinner at 7:00 p.m.) in the Parish Hall. The rosary is prayed at the end of the meeting.

Ladies by the Sea

Purpose: To gather the women of the parish in a two-fold mission: Social & Service. We come together for fun and fellowship and to take part in parish activities and community outreach programs.

Responsibilities: Take part in parish activities and community outreach programs.

Member Attributes: Open to all women of the parish with a willingness to enjoy yourself and the company of others while learning from them and serving your parish community.

Meeting & Time Commitment: Regular meetings are held the 2nd Sunday of each month at 2:00 p.m. (September thru May).

Men's Club

Purpose: To provide service to the parish and to promote religious, fraternal, recreational, social and educational interest.

Responsibilities: To support the parish community and be willing to participate in various service events and activities.

Member Attributes: Open to all men who are age 18 years and older.

Meeting & Time Commitment: First Monday of every month at 7:00 p.m.

Parish Nursing

Purpose: To assist in transforming the church community into a source of health and healing by providing information and education.

Responsibilities: Provides weekly health tips for publication in the Church Bulletin.

Member Attributes: Open to any registered nurse connected to a verifiable medical establishment.

Meeting & Time Commitment: Training as determined by the ministry leader.

Parking Coordinators

Purpose: To assist and direct traffic flow for Sunday Mass and special events.

Responsibilities: Be able to stand in various climates and assist those in need.

Member Attributes: Open to anyone 18 years of age and older who demonstrates patience and organization.

Meeting & Time Commitment: After training, assigned to weekend Masses as needed.

Peace Garden Maintenance

Purpose: To provide a space to pause, reflect, pray and meditate on peace and harmony in order to foster a culture of nonviolence and peace within our world and ourselves. The Peace Pole is the focal point carrying the inscription "May peace prevail on earth".

Responsibilities: To check on the garden and make sure it is being cared for by the church gardening contractors.

Member Attributes: Open to anyone who enjoys gardening.

Meeting & Time Commitment: As needed for the care of garden.

Sound System Operators

Purpose: To assist the faith community at Liturgies and other events by working the sound system.

Responsibilities: Set-up and monitor the sound system within the church premises throughout Liturgies.

Member Attributes: Open to anyone who has availability, aptitude and willingness to learn the church's sound system.

Meeting & Time Commitment: No meetings required. Training will be required initially to learn the sound system.

Vocation Liaison

Purpose: To promote and encourage vocations in the Diocese and the Oblates of St. Francis de Sales. Projects could include prayer (remember Spiritual Bouquets?), letters of encouragement, care packages, and Birthday and Holiday Cards.

Responsibilities: Communicating with our Diocesan and Oblate priests in training, and supporting them.

Member Attributes: Open to all parishioners with a strong desire and ability to foster prayer and assistance for those in vocations.

Meeting & Time Commitment: Periodically (usually a minimum of twice a year – Christmas and Easter).

Welcoming Newcomers

Purpose: Welcome new members to the parish community.

Responsibilities: Send welcome packets and make phone calls to new parishioners. Conduct a New Parishioner orientation.

Member Attributes: Open to all dedicated parishioners with a positive attitude who are comfortable with making new parish members feel involved and welcomed.

Meeting & Time Commitment: Two hours a month; days and times are flexible. Awareness and support of parish activities and services is required.

Young Adult Ministry

Purpose: To gather our young adults ages 18-35, single or married. Young Adults are parents, college students, doctors, lawyers, teachers, landscapers, writers, and every other career. Young adulthood entails four tasks: developing a personal identity, relationships, meaningful work, and a spiritual life. Leadership will plan social events, prayer experiences, and educational offerings that encourage young adults to be active in the parish.

Responsibilities: Participate in discussion topics and may help organize meetings.

Member Attributes: Open to all parishioners who have a desire to grow in their faith.

Meeting & Time Commitment: Meetings will vary based on schedule and curriculum prepared.

Youth Ministry

Purpose: Youth Ministry at our parish consists of teens who have received their Confirmation. As we continue to lead, mentor and serve our teens, we need volunteers in virtually every capacity. With ever increasing numbers, our utmost desire is to maintain a very personal environment, which is made possible by the selfless generosity of teens, small group leaders, mentors, speakers, special event organizers, social coordinators and food organizers.

Responsibilities: Prepare meeting agenda for discussion topics; organize meetings; and prepare method of communication for the team.

Member Attributes: Open to anyone from 14-18 years of age. The members need to be organized, energetic and up-to-date with social issues surrounding our young adults and must be proficient in Social Media.

Meeting & Time Commitment: Monthly; meeting dates and times vary; in addition, as needed based on planned events scheduled.

